

DUO Enrollment for Student Affairs

This document will guide you through enrollment in Duo for your DSA account. Text-only instructions, without screenshots, can be found on the last page of this document.

1. Go to <https://remoteapp.dsa.reldom.tamu.edu/>. Log in with DSA credentials. Click Sign in.

Technology Services - Student Affairs
RemoteApp Server

Username:

Password:

Technology Services - Acceptable Use Notification

This computer system and the data herein are available only for authorized purposes by authorized users. Use for any other purpose is prohibited and may result in administrative/disciplinary actions or criminal prosecution against the user.

Usage may be subject to security testing and monitoring to ensure compliance with the policies of TAMU, the TAMU System, and the State of Texas.

There is no expectation of privacy on this system except as otherwise provided by applicable privacy laws.

Users should refer to TAMU Standard Administrative Procedure 29.01.03.M0.02, Rules for Responsible Computing, for guidance on the appropriate use of TAMU information resources.

For assistance, please contact the Service Desk at (979) 862-7990 or helpdesk@dsa.tamu.edu.

To protect against unauthorized access, your RD Web Access session will automatically time out after a period of inactivity. If your session ends, refresh your browser and sign in again.

Microsoft

2. Click Start setup.

ATM
TEXAS A&M
UNIVERSITY

[What is this?](#) [Need help?](#)

Secured by Duo

Protect Your Texas A&M IT Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

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3. Select the device to use with Duo.

What type of device are you adding?

- Mobile phone **RECOMMENDED**
- Tablet (iPad, Nexus 7, etc.)
- Landline
- Security Key (YubiKey, Feitian, etc.)

[What is this?](#) [Need help?](#)

Secured by Duo

Continue

4. Enter device information, click Continue.

Enter your phone number

United States

+1 9795551234 ✓

Example: (201) 234-5678

You entered (979) 555-1234. Is this the correct number?

Back **Continue**

[What is this?](#) [Need help?](#)

Secured by Duo

5. For mobile, select phone type, click Continue.

What type of phone is 979-555-1234?

- iPhone
- Android
- Windows Phone
- Other (and cell phones)

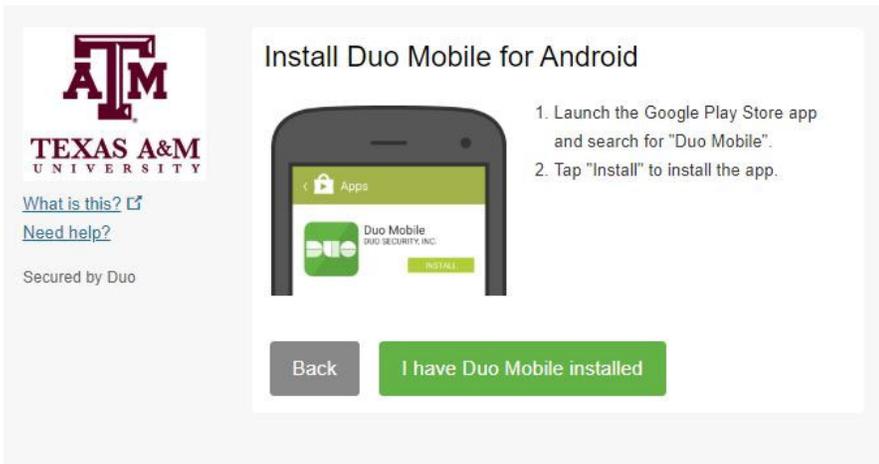
Back **Continue**

[What is this?](#) [Need help?](#)

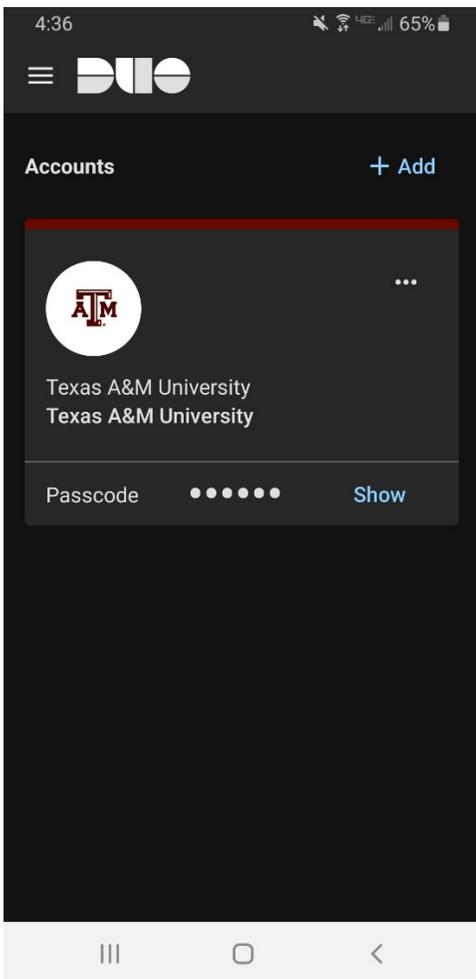
Secured by Duo

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6. Install the Duo Mobile app on your device, if you haven't already done so. Click I have Duo Mobile installed.

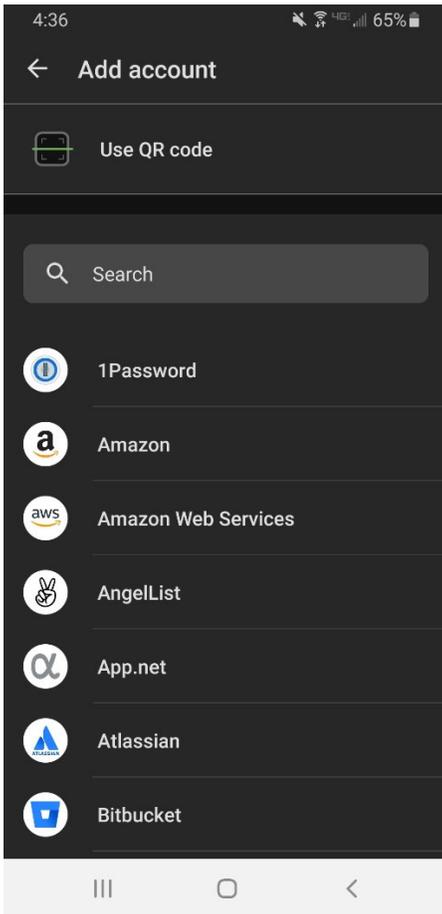


7. Open the Duo Mobile app on your phone, select + Add at the top.

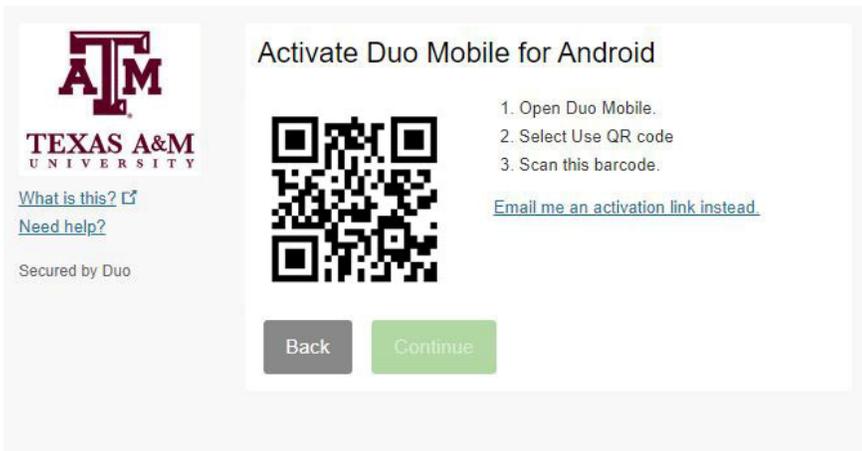


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8. Select Use QR code at the top

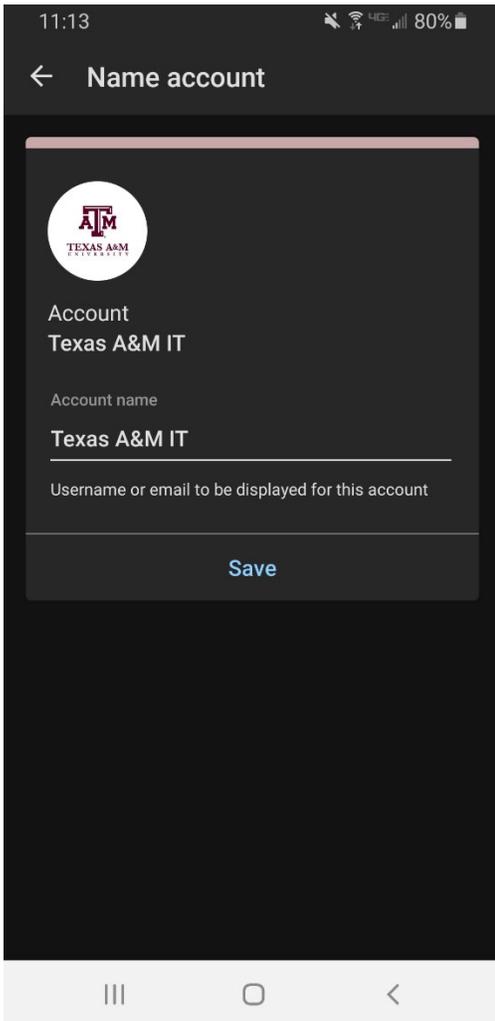


9. Scan the QR code from your device.

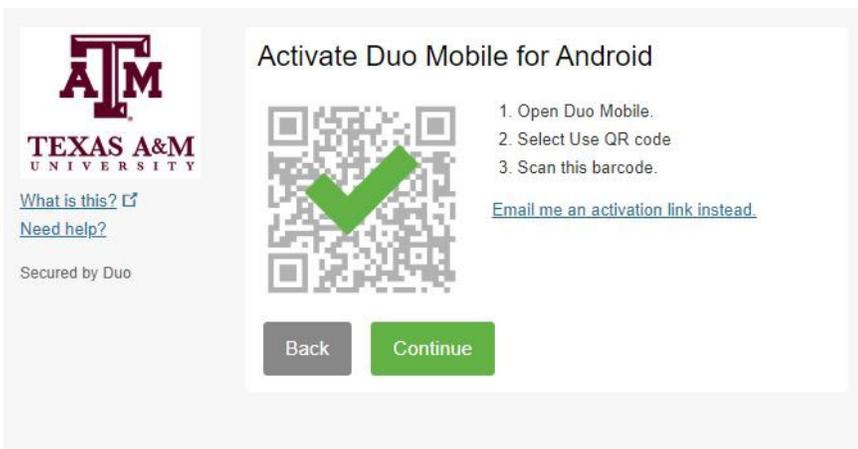


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10. Click Save on phone.

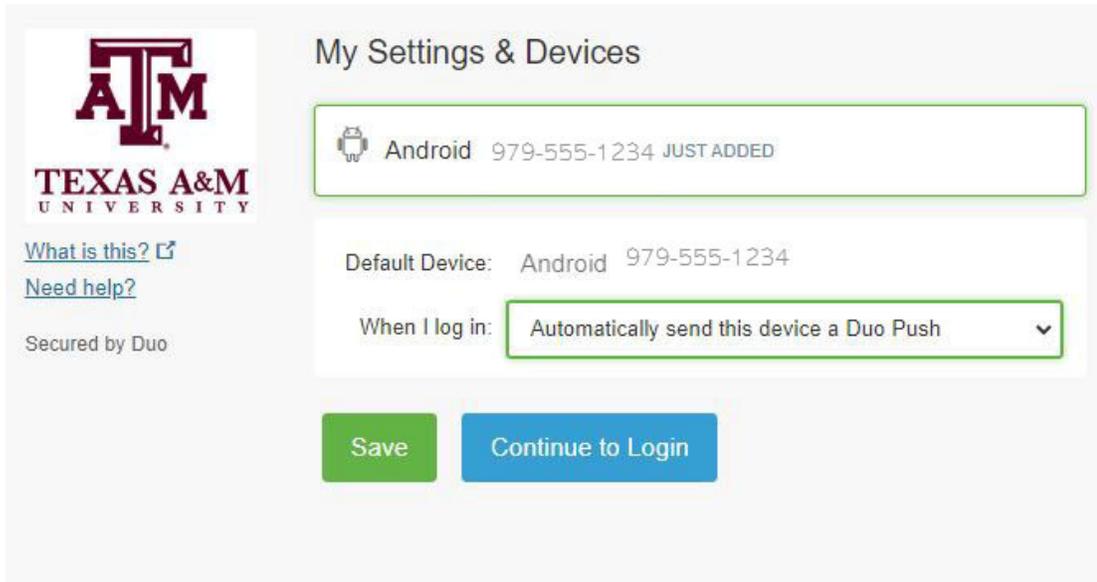


11. Click Continue on website.



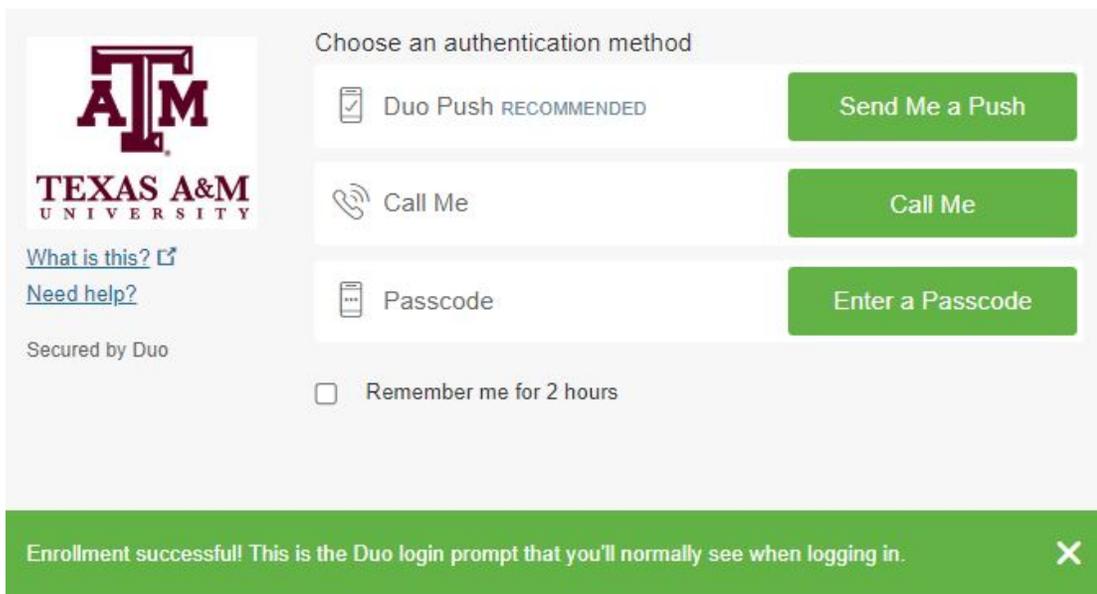
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12. Select desired option for "When I log in" and click Continue to Login.



The screenshot shows the 'My Settings & Devices' page. On the left is the Texas A&M University logo and links for 'What is this?' and 'Need help?'. The main content area shows a list of devices with one Android device (979-555-1234) marked 'JUST ADDED'. Below this, the 'Default Device' is set to the same Android device. The 'When I log in:' dropdown menu is set to 'Automatically send this device a Duo Push'. At the bottom are 'Save' and 'Continue to Login' buttons.

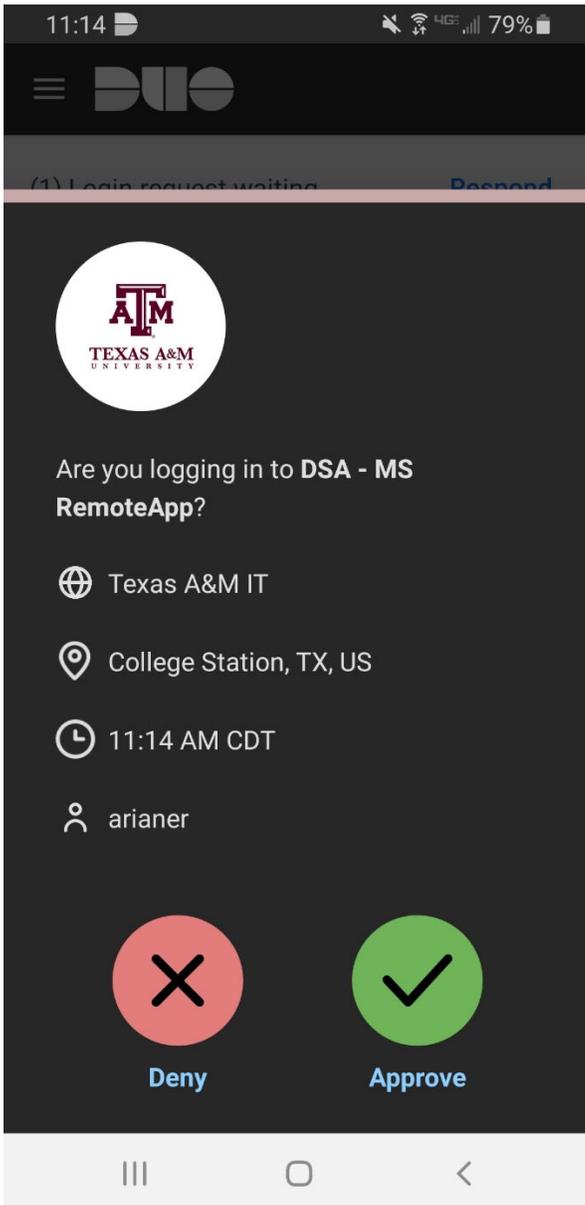
13. Select authentication method to log in.



The screenshot shows the 'Choose an authentication method' screen. It features the Texas A&M University logo and links for 'What is this?' and 'Need help?'. Three authentication options are listed: 'Duo Push RECOMMENDED' with a 'Send Me a Push' button, 'Call Me' with a 'Call Me' button, and 'Passcode' with an 'Enter a Passcode' button. There is also an unchecked checkbox for 'Remember me for 2 hours'. A green banner at the bottom states 'Enrollment successful! This is the Duo login prompt that you'll normally see when logging in.' with a close button.

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14. Approve the push on your device.



15. Now you're enrolled, the window can be closed.

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2. Click Start setup.
3. Select the device to use with Duo.
4. Enter device information, click Continue.
5. For mobile, select phone type, click Continue.
6. Install the Duo Mobile app on your device, if you haven't already done so. Click I have Duo Mobile installed.
7. Open the Duo Mobile app on your phone, select + Add at the top.
8. Select Use QR code at the top.
9. Scan the QR code from your device.
10. Click Save on phone.
11. Click Continue on website.
12. Select desired option for "When I log in" and click Continue to Login.
13. Select authentication method to log in.
14. Approve the push on your device.
15. Now you're enrolled, the window can be closed.